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Plebiscite Period Calendar NU-wide Plebiscite

Important days	What happens on that day
7 days before Plebiscite Day	Mobile poll from 9:00 am to 11:30 am local time. Advance vote 12:00 noon to 7:00 pm local time.
5 days before Plebiscite Day	First day voters can get a proxy certificate from Elections Nunavut. Must meet strict criteria.
4 days before Plebiscite Day	Last day voters can vote at the RO's office—from 12:00 noon to 7:00 pm local time.
Plebiscite Day	Voting at each polling station. Authorized reps follow the rules at the polling station.

Post Plebiscite Calendar NU-wide Plebiscite

Important days	What happens on that day
10 days after Plebiscite Day	Deadline for registered groups and others to remove all campaign materials.
60 days after Plebiscite Day	Deadline for financial agent to complete and file the campaign financial return.
	Deadline for registered groups to destroy all copies of the voters lists that they received, or return them to Elections Nunavut.

Application to Register

A group must use the proper form to apply to Elections Nunavut to become a registered group. On the form the group must name a financial agent and an authorized representative.

See the form at www.elections.nu.ca

The registered group gets a certificate from Elections Nunavut unless the CEO rejects the application.

The CEO rejects the application if the:

- Application is incomplete or filed after the deadline.
- Application does not include all the needed information.
- Application includes false information.
- Name of the group is misleading, confusing, or deceiving.
- Group is not eligible.
- Person appointed as authorized representative or financial agent is not eligible.

The following people are NOT eligible to be an authorized representative or financial agent.

- A person who is not an eligible voter.
- MLA or candidate for election to the Legislative Assembly.
- A corporation. An accounting business may act as financial agent.
- Plebiscite officer.
- A person prohibited under the *Public Service Act*.
- A person who, in the past five years, broke a law—anywhere in Canada—related to an election, a plebiscite, or a referendum.
- A person who, in the past five years, signed a compliance agreement relating to a plebiscite or election, and did not follow the agreement.

- Properly filled out the application, or has time before the deadline to correct or change it.
- Filed before the deadline.
- Paid the \$200 fee—with a money order or certified cheque payable to the Government of Nunavut.

When the CEO accepts the application, they give the group a certificate to say they are a registered group. The authorized representative and financial agent become responsible under the *Plebiscites Act*.

The authorized representative and financial agent each get a package from Elections Nunavut.

Authorized representative package	Financial agent package
<ul style="list-style-type: none"> ➤ Registered Group and Authorized Representative—Guide to Nunavut-wide Plebiscite. ➤ Voters Guide to the <i>Plebiscites Act</i>. ➤ Use of Voters List form. ➤ Consent forms and instructions for reps at the polling station. ➤ CD with forms and other info. ➤ Sign-off sheet to show you got the package. 	<ul style="list-style-type: none"> ➤ Financial Agent—Guide to Nunavut-wide Plebiscite. ➤ Voters Guide to the <i>Plebiscites Act</i>. ➤ Set up Campaign Account form. ➤ Report of Contributions from a Campaign Gathering form. ➤ Campaign financial return and instructions. ➤ CD with forms and other info. ➤ Sign-off sheet to show you got the package

The authorized representative and financial agent deal with the Elections Nunavut office in Rankin Inlet for campaign issues and questions, including all financial issues and questions. See contact info at the front of this Guide.

If the CEO rejects the application to register

The CEO rejects the application if the group:

- Did not fill out the application properly or completely, and has no time to correct or change it before the deadline.

- Did not provide all the needed documents.
- Gave false information on the application.
- Has a group name that is misleading, confusing, or deceiving.
- Is not eligible to register for a plebiscite.
- Appointed a financial agent or authorized representative that is not eligible.
- Did not pay the \$200 fee.
- Filed after the deadline.

If the CEO sends a notice of suspected ineligibility

The CEO sends the group a notice of suspected ineligibility to outline their reasons why Elections Nunavut should reject the application and refuse to register the group for the plebiscite.

- Right away the group must provide the CEO information to deal with the CEO's reasons to reject the application.
- No later than five days after the close of registrations, the CEO considers the group's information and makes a decision.
- As soon as possible, the CEO publishes that decision, including any reasons for rejecting the application.

The Campaign

As a registered group, the campaign involves different activities and materials, and campaign finances to pay for them.

Campaign budget

A campaign budget is a helpful tool. It outlines what you plan to do (materials and activities) and how much money you need. A budget helps you set priorities and not spend more money than the campaign collects through contributions.

To write up a budget, the authorized representative and financial agent work together. As you plan the campaign, you identify the things that cost money and how much each thing may cost. For example:

- Do you plan to produce and distribute buttons, signs, brochures, or posters? How many? What size?
- What ads do you plan to put on radio, TV, internet, or in newspapers?
- Do you plan to have a website? Or use Facebook and Twitter?

You may need to adjust the budget many times during the campaign. You may receive more or less money than you expected. Campaign expenses may be more or less than you first calculated.

- ❑ Make sure the financial agent prepares the financial return. The authorized rep and financial agent sign. Send it to the CEO before the deadline—60 days after plebiscite day—and include:
 - All parts of the form filled in properly.
 - Original receipts for every expense, including unpaid expenses.
 - Printed statement of the campaign bank account.
 - If the campaign account has a surplus, a cheque made out to “Consolidated Revenue Fund, Government of Nunavut” for the amount of the surplus.

- ❑ Apply to the CEO to extend the deadline for the financial return, if needed. Apply in writing, before the end of the post plebiscite period. The CEO approves the extension ONLY if you have a very good reason. The CEO decides if you get an extension, and for how long.

