





**For the prospective candidate – use this checklist  to be sure the declaration is completed correctly.**

**Part 1**

I have filled in my name and contact information;

**Part 2**

I have written my name on the ballot template in the Official Language(s) of my choosing and as I want it to appear on the ballot. (Nunavut’s Official Languages are **Inuktitut, English and French.**  
Note: **Election officers can’t provide you assistance in writing your name in any language.**)

**Part 3**

- I have signed the declaration;
- A witness has signed the declaration.
- I have sworn or affirmed the declaration in front of an authorized person: **Returning Officer or delegate, Commissioner for Oaths, Justice of the Peace, Notary Public or RCMP;**
- The authorized person, as indicated above, has signed the declaration;
- I have submitted the declaration of candidacy to the Returning Officer before **2:00 pm (local time) on the 31<sup>st</sup> day before election day.**

**Candidate Name:** \_\_\_\_\_

**Signature of Candidate: X** \_\_\_\_\_

**NOTICE ON WITHDRAWAL**

A candidate can only withdraw before 5:00pm local time on the 31<sup>st</sup> day before election day by personally submitting a *letter of withdrawal* to the Returning Officer. This letter must be signed by the candidate and witnessed by two voters of the community who certify they witnessed the candidate sign the letter.



**PART 1: Candidate Information**

**Community:**

**Name of Candidate:**

**Home Address:**

*House/Apt # Street*

**Mailing Address:**

*PO Box Postal Code*

**Phone Number:**

**Email:**

**PART 2: Candidate Name for Ballot**

1. Print your name **CLEARLY** in the ballot template below as you want it to appear on the ballot.
2. You may choose to write your name in any of Nunavut’s Official Languages and in the order of your choice.
3. You are encouraged to provide your name in the **Inuktitut** used in your community: Inuktitut syllabics in all communities except Kugluktuk and Cambridge Bay (s.1(2) *Inuit Language Protection Act*).
4. Do **NOT** include titles, degrees or prefixes (such as Mrs. or Dr.).
5. You can use your given name initials and/or commonly used nicknames.

Your Name <b>Official Language #1</b>	Last Name,	first/other name(s)	○
Your Name <b>Official Language #2</b>	Last Name,	first/other name(s)	

*The ballot will list the candidates in alphabetical order based on your first choice.*

----- **Example** -----

FRANÇAIS, NOM	○
ATIA, INUINNAQTUN	

or

ᐃᓄᓐᓂᑦ, ᐱᑎᓐᓴ	○
NAME, ENGLISH	

or

Your name as you want it to appear on the ballot in any of Nunavut’s Official Languages **AND** in the order of your choice.



**PART 3: Declaration of Candidate**

A qualified person can be a candidate for a member of only one DEA. If you file a declaration of candidacy for more than one DEA, you can't be a candidate in the election.

I, the undersigned, am the person declaring to be a candidate in these papers. I swear or affirm that I am qualified and want to be a candidate for election as a member of the District Education Authority for \_\_\_\_\_ and in particular that:

*Name of Municipality or Apex or CSFN*

- ✓ I am a Canadian citizen;
- ✓ I am at least 18 years old on Election Day;
- ✓ I have been a resident of Nunavut for at least one year on Election Day;
- ✓ I am a resident of the municipality I am declaring my candidacy;
- ✓ If I am declaring my candidacy for the *commission scolaire francophone du Nunavut (CSFN)*, I must also be a rights holder;
- ✓ If I am declaring my candidacy for the Apex District Education Authority, I must also be a resident of Apex;
- ✓ If I am an employee of the public service, I am complying with the *Public Service Act*;
- ✓ I am NOT a permanent employee of the District Education Authority;
- ✓ I am NOT a member of the school staff under jurisdiction of the District Education Authority;
- ✓ I am NOT an election officer;
- ✓ I am NOT a judge of any court, other than a citizenship court;
- ✓ I am NOT otherwise disqualified for psychiatric reasons;
- ✓ I am NOT confined to a penal or correctional institution;
- ✓ I have NOT committed an election offence anywhere in Canada within the last 5 years; and
- ✓ I am NOT a member of the House of Commons or the Senate or a member of the legislature.

X \_\_\_\_\_  
signature of candidate

X \_\_\_\_\_  
signature of witness                      name of witness                      address of witness

Sworn (or affirmed) before me at the municipality of \_\_\_\_\_, Nunavut,  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
day                      month                      year

Returning Officer     Notary Public     Commissioner of Oaths     Justice of the Peace     RCMP

X \_\_\_\_\_  
signature of authorized person                      name of authorized person                      my commission expires

**WARNING:** TO KNOWINGLY MAKE A FALSE OATH/AFFIRMATION IS A SERIOUS CRIMINAL OFFENCE AND MAY RESULT IN PROSECUTION AND CONVICTION UNDER THE NUNAVUT ELECTIONS ACT AND THE CRIMINAL CODE.



**PART 4a: Certificate of Candidacy – Election Nunavut’s Copy**

**Certificate of Candidacy for a member of the District Education Authority  
(to be completed by the election officer or delegate if the declaration is accepted)**

\_\_\_\_\_ submitted their declaration of candidacy  
*Name of Candidate*

for election as a member of the District Education Authority for

\_\_\_\_\_ on: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at: \_\_\_\_.  
*Name of Municipality or Apex or CSFN*      *yyyy*      *mm*      *dd*      *local time*

The declaration is complete and the prospective candidate appears to be eligible to be a candidate at this election.

I therefore certify \_\_\_\_\_ as a candidate for  
*Name of Candidate*

election as a member of the District Education Authority for

\_\_\_\_\_  
*Name of Municipality or Apex or CSFN*



X \_\_\_\_\_  
**Signature of Returning Officer (or delegate)**

Election Nunavut’s Copy



**PART 4b: Certificate of Candidacy – Election Nunavut’s Copy**

**Certificate of Candidacy for a member of the District Education Authority  
(to be completed by the election officer or delegate if the declaration is accepted)**

\_\_\_\_\_ submitted their declaration of candidacy

*Name of Candidate*

for election as a member of the District Education Authority for

\_\_\_\_\_ on: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at: \_\_\_\_.

*Name of Municipality or Apex or CSFN*

*yyyy*

*mm*

*dd*

*local time*

The declaration is complete and the prospective candidate appears to be eligible to be a candidate at this election.

I therefore certify \_\_\_\_\_ as a candidate for

*Name of Candidate*

election as a member of the District Education Authority for

\_\_\_\_\_.

*Name of Municipality or Apex or CSFN*



X \_\_\_\_\_

**Signature of Returning Officer (or delegate)**

Candidate’s Copy



<b>Declaration Accepted</b>	<b><u>Returning Officer</u> <input checked="" type="checkbox"/> <u>Checklist</u></b>
	<p><b>For the Returning Officer (or delegate)</b></p> <p><b><u>If I am accepting the Declaration of Candidacy</u></b></p> <p><input type="checkbox"/> I have received the declaration of candidacy from the prospective candidate before 2:00 pm (local time) on the day of the close of candidacy.</p> <p><input type="checkbox"/> I have confirmed the prospective candidate has properly completed <b>Part 1 to Part 3</b>.</p> <p><input type="checkbox"/> I have completed <b>Part 4</b> and provided the candidate with their copy of the certificate.</p> <p><b>Signature of Returning Officer: X</b> _____</p>

### Suspected Ineligibility

<b>Suspected Ineligibility</b>	<b><u>If I am providing a notice of suspected ineligibility (Form 3)</u></b>
	<p><input type="checkbox"/> I have accepted the candidate's declaration of candidacy but I have reason to suspect that the candidacy should be rejected. I have completed the <i>Notice of Suspected Ineligibility</i> form (<b>Form 3</b>) and provided a copy to both the candidate and Elections Nunavut.</p> <p><b>Signature of Returning Officer: X</b> _____</p>

### Rejecting the Declaration

<b>Rejecting Declaration</b>	<b><u>If I am refusing/rejecting the Declaration of Candidacy (Form 4)</u></b>
	<p><input type="checkbox"/> I have completed the <i>Rejection of a Declaration of Candidacy</i> form (<b>Form 4</b>) and provided a copy to both the prospective candidate and Elections Nunavut.</p> <p><i>Where a declaration of candidacy is rejected because it is not properly completed, the declaration of candidacy may be corrected, completed or replaced with a new one before the close of candidacy.</i></p> <p><b>Signature of Returning Officer: X</b> _____</p>